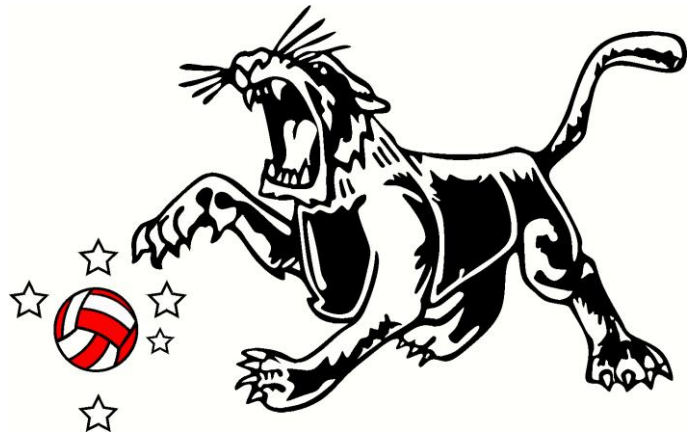


South Adelaide Volleyball Club Incorporated



Constitution

**Last updated
March 2014**

NAME:

- 1) The name of this body shall be South Adelaide Volleyball Club Incorporated and it shall hereinafter be referred to as the “Club”.

OBJECTS:

- 2)
 - (a) To promote interest in volleyball.
 - (b) To promote good fellowship among those interested in sport – volleyball.
 - (c) To educate, train, coach and encourage members of the Club.
 - (d) To do all such things and acts conducive to the furtherance of the objects and interests of the Club.

MEMBERSHIP:

- 3) Any person who is interested in volleyball shall be eligible for membership.
- 4)
 - (a) The annual membership fee for all classes of membership shall be determined at a committee meeting in the last quarter of each year.
 - (b) Persons under the age of 16 years shall be eligible to join as junior members but they shall not be entitled to hold office, or vote or take part in business procedure at meetings of the Club.
- 5) A properly constituted Annual General Meeting or Special General Meeting may appoint any person as an honorary member of the Club in recognition of services rendered in promoting the interests and objects of the Club.
- 6) Any member may resign from the Club and such resignation must be in writing and forwarded to the Secretary of the Club.
- 7) Upon any person ceasing to be a member of the Club for any reason whatsoever he shall not be entitled to the return of his membership subscription or any portion thereof.
- 8)
 - (a) The Committee may expel from the Club or otherwise punish or penalise any members whose conduct, in the opinion of the Committee, is discreditable or injurious to the character or interests of the Club.

- (b) Before any member is expelled or punished or penalised his conduct shall be enquired into by the Committee and the member shall be given the opportunity to defend himself and to justify or explain his conduct. Provided that a quorum is established and the majority of the Committee present when the matter is enquired into is of the opinion that the member has been guilty of such conduct or action as aforesaid, then the Committee may expel or suspend him from membership or otherwise punish or penalised him.
- (c) Should any member fail to appear at any enquiries conducted under Clause 8(b) hereof, or any adjournment thereof, the Committee may proceed in that member's absence to conduct the said enquiry and to make its findings as herein before empowered.

GENERAL MEETINGS:

- 9) The Annual General Meeting of the members shall be held in the last quarter of the year, and members shall be given notice in writing at least 14 days before such meeting.
- 10) The annual report and audited balance sheet or financial statement shall be submitted to members at the Annual General Meeting.
- 11) The Annual General Meeting may make by-laws necessary for the proper administration of the Club. Any by-law so made shall not be repealed, added to or amended unless and until:
 - (a) Notice of intention to propose such repeal, addition or amendment is first given in writing by a member of the Club to the Secretary of the Club not later than 30 days prior to the date of such Annual General Meeting and included in the agenda for such meeting.
 - (b) Such repeal, addition or amendment is proposed at such Annual General Meeting and is approved by not less than two thirds of the members of the Club present at such meeting and voting thereon.
- 12) The election of officers and Committee for the ensuing twelve months shall take place at the Annual General Meeting together with any other business mentioned in the notice paper convening the meeting.

- 13) A special meeting of members shall be called at the request of any 2 members of the Committee or at the written request of 2 financial members of the Club. Such meeting shall be held within 30 days of such request and all members shall be notified in writing not less than 10 days before such meeting.
- 14) The President of the Club shall be the chairman at all general meetings. Should he not be present then the Vice President shall be elected to chair, and if there be no Vice President present, the members shall elect a member to take the chair.
- 15) (a) At all meetings the chairman's decision on points of order shall be final.
(b) The chairman shall have a casting vote in addition to his deliberative vote.
- 16) The quorum for a general meeting shall be 15 members present.
- 17) If at any general meeting there be no quorum within 30 minutes of the time appointed for the meeting then the meeting shall lapse unless a majority of the members present decide to adjourn the meeting for a period not exceeding 14 days. If there be no quorum within 30 minutes after the time appointed for such adjourned meeting then the meeting shall lapse altogether.
- 18) Only members present in person shall be entitled to vote.

COMMITTEE

- 19) (a) The business and affairs of the Club shall be under the management and control of the Committee, provided however, that except in the case of extreme urgency the Committee shall not take any action contrary to decisions made at the general meeting.
(b) The Committee may, subject to the decisions made at general meetings, exercise all the powers of the Club and do all such acts and things as may be done by the Club or which it considered necessary or expedient to carry out the objects of the Club.
- 20) The Committee shall consist of :
 - (a) The President, a Vice President, a Secretary, a Treasurer (hereinafter called the office bearers) and
 - (b) a minimum of 2 and a maximum of 7 members of the club, elected at the Annual General Meeting or as otherwise provided herein.
- 21) All members of the Committee must have been financial members of the Club. Amended

- 22) Should any vacancy occur, in the Committee or office bearers of the Club other than in the normal course of elections, the Committee shall fill such vacancy from the financial members of the Club and such member duly elected shall hold office for the unexpired portion of his predecessor's term.
- 23) The Committee shall meet as often as may be required to conduct the business of the Club. The President or the Secretary or 2 members of the Committee shall have the power to call a meeting of the Committee. The President of the Club shall take the chair at all Committee meetings. Should the President not be present then a Vice President shall be elected to the chair and if there be not Vice President present the Committee shall elect one of its members to take the chair.
- 24) The chairman at all Committee meetings shall have a casting vote in addition to a deliberative vote.
- 25)
 - (a) All notices of Committee meetings shall be in writing and sent to members of the Committee at least seven (7) days before the date of such meeting.
 - (b) The accidental omission to give to any Committee member, or the non-receipt by any Committee member of any notice required by this Constitution, shall not invalidate or affect any proceedings at such meetings.
- 26)
 - (a) The Committee shall have the power to delegate any of its powers to a sub-committee to deal with any particular matter and upon such terms as the Committee may think fit. The President and the Secretary shall be ex-officio members of all sub-committees.
 - (b) All acts or decisions done or made by the Committee or any member thereof shall, notwithstanding that it be afterwards discovered that there was some defect in the appointment of such member or all or any members of the Committee, be as valid and effective as if they had all been properly appointed, unless it is proved that the appointment was made in fraud or bad faith.
- 27) The quorum for Committee meetings shall be 50% of current serving Committee members present in person.

SELECTION OF COMMITTEE

- 28) Nomination of each candidate for election as office bearer or Committee member shall be proposed and seconded respectively by 2 members at the Annual General Meeting.

Contested offices shall be subject to ballot at the Annual General Meeting of the members present and voting there.

- 29) Deleted 26th February 1998.
- 30) The election for the office bearers and the other Committee members shall be by ballot of members present and voting thereon, held at the Annual General Meeting. No ballot shall be required when the number of candidates nominated for each office does not exceed the number of vacancies and they shall be declared duly elected.

DUTIES

- 31)
 - (a) The Secretary shall carry out his duties under the direction of the Committee and keep a true record of all minutes of all meetings, attend to correspondence, issue notices of meetings, keep records and carry out such duties as the Committee may from time to time direct.
 - (b) The Treasurer shall receive all monies payable to the Club and give receipts for same. All monies so received shall be paid into the banking account of the Club. The Treasurer shall present at each general meeting a balance of the finances of the Club and shall keep proper books of account of all monies received and disbursed and generally perform all such duties as are directed by the Committee from time to time.

FINANCE

- 32) The financial year shall be from 1st October to 30th September.
- 33) All monies of the Club shall be paid into the account of the Club at such bank as the Committee may from time to time direct.
- 34) No monies shall be drawn from the Club's account save by cheques signed by the bank signatories authorised by the Committee. No cheque shall be signed or money withdrawn unless such withdrawal has been approved by the Committee, or in the case of urgency, by the President and the Secretary.
- 35) The books and accounts of the Club shall be audited annually by an auditor appointed by the Annual General Meeting.

TRUSTEES

- 36) Unless otherwise determined the members of the Committee of the Club for the time being shall be deemed to be the Trustees of the Club, to hold any property real and personal belonging to the Club.

AMENDMENTS TO THE CONSTITUTION

- 37) This shall be the only Constitution of the South Adelaide Volleyball Club Incorporated and shall come into force forthwith and shall not be altered, varied, added to or repealed unless two thirds of financial members present at an Annual General Meeting or at a meeting specifically convened for that purpose are in favour or such alteration, variation, addition, or repeal.
- 38) The property, assets and income of the Club, wherever derived, shall be applied towards the promotion of the objects of the Club, and no portion thereof shall be paid or transferred either directly or indirectly by way of dividend, bonus or otherwise by way of profit to members generally of the Club, provided that nothing herein contained shall prevent the payment of interest or money borrowed from any member of the Club. Should the club for any reason whatsoever cease to function, any member or person holding any Club monies or property shall forthwith pay the same to the Committee.

INTERPRETATION

- 39) In this Constitution:
- (a) masculine includes feminine.
 - (b) “in writing” or “written” means and includes printing or other means of representing or reproducing works in visible form.
 - (c) words importing singular include the plural and words importing plural include the singular where the context permits.